

## **Privacy Policy**

Effective Date: January 4, 2010

This Privacy Policy describes the information collection practices of the Law Offices of Marla Hoehn through its site [www.marlahoehnlaw.com](http://www.marlahoehnlaw.com) ("Site"). Your use of the Site constitutes your acceptance of this policy.

### *Information We Collect*

When you visit this Site, we may collect non-personally identifiable information about you, such as your browser type, IP address, pages accessed and duration of visit. We collect this information for purposes of improving and updating the Site. We do not use cookies.

We collect personally identifiable information about you only if you choose to provide it to us – for example, when you contact us for further information.

### *Use of Personally Identifiable Information*

If you choose to provide us with personally identifiable information, we will use it to respond to your request and will retain it for so long as necessary. For example, we will retain it in order to provide you with periodic newsletters if that is what you requested.

This Site is neither directed to nor intended to be used by minors. If we become aware that we have received personally identifiable information of minors, we will delete that information.

### *Disclosure to Third Parties*

We will not disclose your personally identifiable information to unrelated third parties for marketing purposes. We may disclose your personally identifiable information to our third party service providers as necessary for them to perform the services for us. We may transfer your personally identifiable information to the surviving entity if we undergo any reorganization, merger or acquisition. We also will disclose your personally identifiable information if we reasonably believe we are required to do so by law, regulation or other governmental authority.

### *Security Measures*

Since any personally identifiable information you submit to us through this Site is limited to contact information, we use only standard security measures.

### *Clients*

This Privacy Policy does not apply to information received by the Law Offices of Marla Hoehn from clients in the course of an attorney-client relationship. If you are a client of the firm, we protect your information in accordance with applicable professional standards of conduct and/or as we may agree in our engagement letter. However, if you submit personally identifiable information to the firm through this Site (for example, to sign up to receive newsletters), we will use that information in accordance with this Privacy Policy.

*Changes to this Privacy Policy*

We may change this Privacy Policy at any time and will post it on the Site. Your use of the Site after such posting will be subject to the revised Privacy Policy.

*Contacting Us*

If you wish to update any personal information you have provided us, or have any questions about this Privacy Policy, please contact us at [info@marlahoehnlaw.com](mailto:info@marlahoehnlaw.com).